



## Nature Play SA Board Member Role Description

Nature Play SA is a not-for-profit organisation established in 2014. Our vision is to inspire the South Australian community to strengthen their wellbeing and connection with nature through outdoor learning, play and conservation.

Several positions are available with the following key skillsets identified via a skills matrix:

- Experience and connections associated with securing grants, sponsorships and the philanthropic landscape
- Experience with public relations, communications and media
- Experience with diversity and inclusion such as work with vulnerable communities
- Experience across conservation, environmental and recreation industries

Learn more about Nature Play SA at [www.natureplaysa.org.au](http://www.natureplaysa.org.au)

### Establishment of the Board of Management

The Board of Nature Play SA operates in accordance with the Nature Play SA Inc Rules 2017 (Amended 2022), incorporated under the *Associations Incorporation Act 1985* (SA).

The powers of the Board are set out under Part 6 - Board of Management, Division 3. The Board may consist of between 6 - 10 members, with Board members elected at the AGM.

### Terms of Reference (Approved by NPSA Board 2019)

Board Members must be:

- Aligned to a skills matrix as determined by the Board
- Prepared to contribute time and expertise pro bono
- An active ambassador for the brand
- Able to bring in-kind and/or financial support to NPSA
- Motivated and passionate about connecting children and families to nature
- Have an understanding of the South Australian political environment and the various priorities across sectors

Board Members are responsible to:

- Provide the strategic direction of the Association
- Ensure the good governance of the Association
- Provide financial oversight of the Association
- Establish financial controls for the operation of the Association
- Appoint the CEO and manage performance
- Ensure legal and regulatory compliance and accountability of the Association
- Support effective engagement with partners, friends and sponsors
- Reputational Management of the entity

### Board meetings

Frequency (specified in NPSA Rules)

- The Board is required to meet at least 4 times per financial year.
- Six meetings per year are scheduled plus an AGM held in November each year.
- Additional or Special Board meetings may be required.
- Board members may periodically sit on Subcommittees that may be short term in nature





- With the exception of Additional or Special Board meetings, meeting invitations are sent to Board members' diaries at the beginning of each calendar year.

#### **Format**

- Meetings alternate between face to face and online meetings.
- Face to face meetings are held at the Nature Play Office, Wittunga Botanic Gardens, Blackwood.

#### **Duration**

- Online meetings are of 1.5 hours duration
- Face to face meetings are of 2 hours duration

#### **Quorum (specified in NPSA Rules)**

- The quorum for a Board Meeting is 50% of the Board Members in attendance. This applies whether attendance is face to face or online.

#### **Attendance**

- Board members are required to attend all meetings where possible.
- No proxies are permitted at Board Meetings.

#### **Remuneration and benefits**

- This is an esteemed pro bono role, and we deeply appreciate the Board members' expertise, passion, and contributions. Travel and out-of-pocket expenses will be reimbursed. Board members will receive complimentary tickets to all Nature Play SA ticketed events and additional opportunities to network and connect with allied organisations.

#### **Further information and how to apply**

Please contact Jason Tyndall, Chief Executive at [Jason.tyndall@natureplaysa.org.au](mailto:Jason.tyndall@natureplaysa.org.au)

